# NOTES

## iSOSY State Steering Team (SST) Meeting

**March 12, 2021**

**Attending:**

Tracie Kalic (iSOSY)
Marty Jacobson (iSOSY)
Brenda Pessin (iSOSY)
Susanna Bartee (iSOSY)
Milanda Dean (AL)
Sally Meek (AL)
Noemi Escamilla (AZ)
Merriam Massey (AZ)
Margarita Muñoz (GA)
Sabrina Rivera-Pineda (GA)
Trevor Cottle (IL)
Susana Das Neves (IL)

Adam Pitt (IN)
Emily Salinas (IN)
Geri McMahon (IA)
Melanie Mayeux (LA)
Rachel Beech (KS)
Doug Boline (KS)
John Farrell (KS)
Emily Hoffman (MA)
Bruce Lack (MI)
Michelle Mattson (MI)
Michelle Williams (MI)
Starsha Jamerson (MS)

Wilson Kendrick (MS)
Sue Henry (NE)
Laura Henry (NM)
Kin Chee (NY)
Travis Williamson (NY)
Lysandra Alexander (PA)
Carmen Medina (PA)
Zach Taylor (SC)
Emily Williams (SC)
Kelly Dolan (VT)
Megan Kinlock (VT)

**Materials link:**
https://drive.google.com/drive/folders/1JzWMlf3NQgY5D0oROy1kdyqoq0fRjGrX?usp=sharing

**Recording link:**
https://us02web.zoom.us/rec/share/EwI2KHy9MknNWoFOkuHVY9omQbiRzSm08PbpxMFU8HcFIfDX8x2cDIBFbgynVdTu.F_bzW864CXmlna49
Passcode: PN+&5ZQ*

1. Welcome and Introductions – Doug Boline

2. TST Work Group Reports
   a. Curriculum – Brenda Pessin
      i. Introduced lessons in development including:
         1. COVID-19 Lessons
            a. English plus five other languages
            b. Recorded PPT will be available soon for students
            c. Student Padlet was designed with more COVID-19 resources (https://padlet.com/iSOSY/b4y9anid0jag20d9)
         2. STAT (Short Targeted and Timely)
            a. Short life skills lessons to include Drive-through/Fast Food Ordering; Work Vocabulary; Working on a Dairy Farm; and Directions.

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        3. English for Daily Life lessons are being redesigned on the website for ease of use and more lesson plans are being added (currently working on Emergencies)

        4. Recent survey, sent in collaboration with Student Portal work group, received 57 responses. Results will guide future lesson development including content and language

  b. Student Portal – Travis Williamson

    i. Portal is in development for student use:

        1. Seeking submissions of lessons from service providers.

        2. Google Form will be available to submit; vetting process planned.

            a. Five states for pilot program

                i. Please let Tracie know if your state is interested.

                    1. GA indicated interest.

            b. Letter will go to each state to explain the lesson submission procedure:

                i. Will include lesson plan template and Google Form link (can be sent in different format as needed).

            c. Lesson could be an enhancement of iSOSY lesson or an outside resource that has worked well.

            d. Will be approved by state director before submission.

            e. Vetting committee is comprised of Tracie Kalic, Travis Williamson, Brenda Pessin, Sarah Braun-Hamilton, and C. Hope Derry

        3. Intent is to offer live lessons through the portal; project is in development.

  c. Career Awareness – Emily Williams

    i. Career Awareness Toolkit should be done for summer pilot.

    ii. Group is seeking feedback from states to know what works and what programs will actually use.

  d. Personal Wellness – Lysandra Alexander

    i. The group continues to build the Personal Wellness Training Package:

        1. Suicide Prevention Module is in development.

        2. "For More Information" tab is in development

        3. Person-First Language document is complete.

        4. State Mental Health resource sheets are being reviewed (and new states being added).

        5. Training PPTs are being recorded.

        6. Survey will be sent to all states on Tuesday, March 16, to gather information about which materials currently posted are being the most utilized and any feedback on current materials or suggestions for future topics.

    ii. Kin Chee from NY shared https://www.nysmigrant.org/resources/library/mindfulness

e. Professional Learning – Sabrina Pineda-Rivera
   i. The work group has created an "iSOSY Website Virtual Tour" and is now awaiting upcoming website changes to complete it.
   ii. The group has in development:
      1. A module on "Dig Deeper into Virtual Teaching Tools" and a module on digital literacy.
   iii. The group will also help facilitate the upcoming TST Training and Coaching Institute.
f. Pathways – Emily Hoffman
   i. The group sent a survey to iSOSY member to gather information about what currently exists in different states and what the most common needs are.
   ii. As a result of that survey, the group is developing two Pathway Guides:
      1. HSED
      2. Credentialing
   iii. Feedback from other SST members:
      1. Vermont – The MEP has been developing with Cornell might be an external credential program. An online certificate program for Spanish speaking dairy workers can be found here: https://cals.cornell.edu/education/degrees-programs/spanish-online-dairy-worker-training
      2. Illinois – Starting a partnership with CTE career Technical Education under Illinois State Board of Education (ISBE).
   iv. Please send any additional applicable resources to Tracie Kalic.

3. Onboarding Process - What Has Been Accomplished – Tracie Kalic
   a. New program was created to onboard the five new states that joined iSOSY.
   b. Three meetings have included 10 states (some repeat states have new state directors).
   c. Margarita Muñoz (GA):
      i. As a new state director, the opportunity has been helpful in directing efforts with delivering services to the migratory population.
         1. Highlighted how many tools and resources are available through iSOSY; targeting the student service providers where OSY and at-risk students are located.
            a. Established a commitment for staff to be accountable for using iSOSY materials
      ii. The collaboration with other states is motivating and inspires ideas.
         1. Planning an OSY event to deliver local resources and information.
   d. Emily Salinas (IN):
      i. Appreciation to Tracie and Marty for providing professional development as the state establishes its baseline and works to implement all of the materials for OSY.

        ii. IN has regional model with three regions; served just over 1,600 students last year.

            1. Technology focus over several years gave the state an advantage when quarantine hit. State was able to serve more students in 2020 than in the previous year.

       iii. Materials for OSY vary across the state currently.

            1. Program has been geared more toward preventing secondary students from dropping out.

       iv. Data reporting has been a challenge (state has also been transitioning to MIS2000).

            1. State team has had conversation about synthesizing current state forms with the iSOSY forms.

4. Data/Forms on iSOSY website – Marty Jacobson

    a. Data page has State Level:

       i. Data Checklist

       ii. Form 1 Director/Coordinator Report

            1. Item 5 added "non-traditional pathway" (to include apprenticeships, etc.)

                a. Please let Tracie know if your state has a similar program.

            2. Item 7 concerns training opportunities.

                a. No need to record iSOSY webinars/trainings as they are already captured in iSOSY records.

       iii. Form 2 Training Evaluation

            1. Form has QR code and survey link, or they may be scanned and emailed to Marty Jacobson.

       iv. State OSY Profile Summary

    b. Provider Level (not required, but useful in collecting the required data):

       i. OSY Student Profile

       ii. Learning Plan

       iii. Local Data Collection Tool (replaces old Student Assessment Score Sheet)

            1. Change includes not tracking every single lesson.

                a. You may enter an average of pre-and post-assessment scores or choose one.

    c. At-Risk Secondary Students are generally the students identified as PFS

5. At-Risk Secondary Student Profile – Marty Jacobson

    a. Proposed a profile established in Year 2 for at-risk secondary students similar to the existing OSY Student Profile.

    b. Ideas include:

       i. Looking specifically at state's PFS students.

            1. Do states currently collect risk factors for PFS students?

                a. Yes – VT, MA, PA, IL, GA, SC, NY, MI, MS, NE, KS

        2. There is a federal definition of PFS, but risk factors collected can vary by state.

    ii. Also looking at non-academic risk factors.

6. Materials for Summer Programs – Tracie Kalic
   a. STAT Lessons
   b. Suicide Prevention Module
   c. COVID-19 lessons
   d. English for Daily Life with lesson plans
   e. iSOSY Website Virtual Tour module
   f. * Preparing for College updates
   g. * Secondary At-Risk Student Profile
          *Hope to have ready for summer programs

7. Breakout Discussion
   a. How are states going to use iSOSY materials in the summer of 2021?
      i. IL will use iSOSY resources to provide training with advocates focused specifically on OSY.
      ii. MS will focus on COVID materials; will use Preparing for College.
      iii. MI will push iSOSY materials for migrant staff/recruiters at annual training in May.
      iv. SC stated importance of focus on iSOSY materials.
      v. NY plans to show staff tools available and how they can adapt lessons.

8. Draft Mentoring Plan – Marty Jacobson
   a. Draft guide and rubric are ready for review at Fall 2021 meeting.
   b. To be established in Year 2

9. CSPR/Counseling Discussion concerning counseling service(s) and how to count in MSIX - Zach Taylor (SC) and Emily Hoffman (MA)
   a. Many staff are acting as counselors (many iSOSY materials offer a counseling component), but CSPR definition is very narrow.
   b. Proposed that state directors bring the matter to the attention of OME so that definition may be expanded at some point (i.e. mentor, coach, etc.)
      i. OME has a Coordination Work Group – contact your representative for your region to provide this idea/information
   c. Many states agreed the definition means they cannot report those services (AL, NY, IL, VT)

10. TST Training and Coaching Institute
    a. Will offer training on the tools that will be piloted over the summer
    b. Training will be recorded and sent to TST members to view before event.
    c. Event will offer practice and coaching.
    d. Planned for late May 2021

11. Final GOSOSY State Profile Reports
    a. Five copies will be mailed to state directors (along with emailed PDF).
    b. Let Tracie Kalic know if you want more copies.

12. Fall 2021 Meeting Dates
    a. Poll showed most states (70%) are still to be determined as far as travel for in-person meetings.
    b. Dates will be announced.