SSST Fall Meeting Notes
September 13, 2012
Clearwater, FL
SOSY Dissemination Event

Welcome and Introductions
Reflections on SOSY: Celebration of Success
Debrief on Dissemination Event and Training of Trainers
OSY Definition from Data Element Workgroup
Performance Measures and Evaluation: Susan Durón
OSY Literature Review Update and OSY Review Highlights- Jessica Castaneda
Budget- Cindy Bartelsmeyer
Planning Future Activities- Discussion of SOSOSY- Susan Durón
Discussion of Coordination of CIGs

Members present: John Farrell (KS), Cindy Bartelsmeyer (KS), Kelly Peak (KS), Barbie Patch (NH), Mary Mulloy (VT), Emily Hoffman (MA), Ray Melecio (FL), Carol Gagliano (FL), Terry Hollingsworth (MN), Paula Gaddis (TN), Jessica Castaneda (TN), Pam Bennet (KS), Patrice Boone (MS), Mike Rea (MT), Angela Branz Spall (MT), Margarita Colindres (CO), Mary Lou Wells (ID), John Wight(GA), Mary Ann Losh (NE), Sue Henry (NE), Jennifer Almeda (SC), Brenda Pessin (IL), Susan Durón (META),   Bob Lynch (NY), Peggy Haevard (AL), Kelsey Williams (ID), Alfonso Zepeda-Capistran (WI), Lysandra Lopez-Medina (PA) Claude Christian (KY) and Pat Edward (NPC)

Debrief:
Dissemination Event
The SSST had the following recommendations for the next Dissemination Event:
- Have an electronic evaluation sent to participants after conference? Monkey survey. Percent of return is? How many would actually return the survey.
- Presenters did well, but the TST did not learn anything new. Someone from the outside do a presentation. The group discussed this and was reminded of the Dissemination Event purpose outlined in the grant proposal.
- Planning, dates, registration should be done earlier. USD's were out by the time the registration came out. Not enough time for approvals, etc.
- If states are not in consortium and they have changed our forms, add to content. People outside of the consortium could reflect on how they use the information or how they have changed the consortium forms/information to their advantage.

- Tech stuff workshops are good, but people felt there was too much information for 90 minutes. Perhaps have longer sessions for technology.
- Multiple presenters from different places, in some presentations were not well-joined. Three mini-sessions instead of just one presentation. 2 Activities in every presentation was required. Activities helped with problem solving and discussion and meeting new people.
- Technology-do an overview, have an open lab. Keep expanding the use of technology. Use as an instructional tool and expand and devote more time. Use 3 or 4 strands. People need to come with the tools they need, such as bring a laptop or ipad. Make sure everything is compatible with the computers used. Run concurrent sessions because not all people are able to attend.
- Student panel was very engaging. Why is this in the closing? Need in the opening? Allow students in the session. Held during the end to allow students to prepare for the panel. This was the ending motivation. Have a student panel during a luncheon. Many of sessions are not relevant to the students. Student was very prepared this time—they need time to prepare. If we have them present early, we have to make sure they are ready.
- Technology sessions-webinar session before hand to make sure people know what to expect or so people can download information.
- For students: Media lab could develop activities for youth. Have more of a focus on mentoring.
- Have presentations available on the web.
- Absolutely keep thumb drives—this was well received.
- Hotel was great, rooms all together, very well organized conference
- Have more choices, session were long
- You have left people with wanting more. Sessions were full.
- Have tables set-up so people could discuss specific topics: evaluation, etc. in order to place more emphasis on networking during the entire event.
- Psychological impacts, learning disabilities – speaker to discuss the impact. Angela Branz Spall will share this with Tracie.
- How to build a support group in each community
- New technology – business card information is on there – POP??

Training of Trainers
The SSST debriefed from the TOT:
- Tracie discussed the process for updating trainers on the website. The training manual is 110 pages and contains 7 modules.
- Will be developing tip sheet on how to facilitate
- Well organized and the two days went well. It was excellent! Good experience. We should have video-taped it. Think how to train those who were not able to attend. Re-think how the groups were formed. Put people with expertise as the leader of the group. Have a leader and then the leader spend time with Tracie in advance.
- Feedback portion was done very well. Summarization was good.

- Material was understandable, it was laid-out very well. Can modify materials for specific populations.
- People who were trained could provide assistance at the next event. Have mentor - trainers too.
- Forces you to think about resources and how to prepare for a lesson you are not comfortable with.
- Modules overlap into other modules. Fairly generic, can modify to meet specific needs or states. Very beneficial.
- What is plan for trainers for the future? Next time they meet, they can share what works—war stories. Presenters in the next round. One time professional development does not work. Continue to support the trainers. Tracie will be focusing a TST work group on continuing to work with the SOSY trainers.
- When choosing trainers, have a plan in mind as the trainers are chosen. Build into next go around and plan actual steps.
- Refresher course and trainer's self-reflection tool.
- Pre-webinar for trainers.

Reflections on SOSY

OSY Definition from Data Element Work Group: The work group discussed the need to revise the OSY definition. Everyone is OSY, not recovery-not here to work. OME will support this. All are OSY. We need to add last grade attended. Change profile. SOSY should make the changes. Will send it out for review and input first. Group is in favor of changing the definition. Tracie will work with the group to update the OSY Profile form and post on the website. State directors will be informed as soon as it is changed.

Reporting & Compliance: Susan reminded everyone about the reporting and compliance specifications.

Budget: Cindy presented the 2 options for the SOSOSY budget. The group reviewed and voted on a budget. Majority - 17 - Option A: 17 voted for. Consortium fee will be $13,945.

Update to Literature Review: Jessica Castaneda presented the revised and updated OSY Lit Review. This is an update to the original review completed 2 years ago. The information is relevant and easily used. There is an increased emphasis on instruction and working with adults.

Have research with a highlight sheet; putting the research to use; strategies included. Put book on line? Email it out—also the highlight sheets. What is the best way to disseminate the

material? On the website, with an email first. Highlights: like the format; user friendly; practical. This is a literature review only. If anyone would like a specific area they would like, let Jessica know.

SOSOSY:
Susan Duron discussed SOSOSY: 20 states, 7 partners.   OME had clarification questions to be submitted in October 1 by the lead state. SST is self-selected. Role is to monitor the development of products, etc. Susan presented a brief power point on the new grant proposal. Goals were reviewed. Language reflects the request for proposals. 3 Measurable Objectives reviewed.

One important point of clarification: It is now a requirement for states to have representation on the Technical Support Team. SOSOSY will take the lead on collaboration with other funder CIGs.

Data Due Date:
Reminders: All data forms are to be submitted by September 30. Please refer to the website for the specific forms. The SOSY Coordinator's Survey and State OSY Profile are both due September 30.

Other Items:
The SST is required to have 2 meetings per year. Fall Meeting is today. Spring – state director's meeting or NASDME? Plan A is to have the SOSOSY Spring meeting at the OME Director's meeting. If not then, we will set the date by conference call.

The group will discuss this in more detail during a conference call to be scheduled in October.

It was requested to have the lead state write a letter to review priority for SST and STE and instructions to attend fall and spring meetings.

The SSST also discussed possibly having optional TST meeting during the OME conference in November. Tracie will look into this.

Meeting adjourned at 4:00 pm.